

## Academies appeal timescales

The timescale for appeals relating to Reception Intake for September 2022 will be as follows:-

Closing date for appeal applications	18 May 2022
Appeal hearings (on time applications)	Heard by 20 July 2022
Appeal hearings (late applications)	Within 40 school days of appeal closing date of 18 <sup>th</sup> May 2022 where possible or within 30 school days of the appeal being lodged whichever is the later date (NB: these timescales may be delayed due to coronavirus)

### In year appeals

Appeal applications must be lodged with the relevant Academy within **20 school days** from the date of notification that the application for admission was unsuccessful. Appeals are normally heard within **30 school days** from the date the completed appeal form is received by the Academy.

Notification of the appeal hearing will be sent to appellants 10 school days in advance of the hearing. If an appellant wishes to provide additional evidence which was not included in their original application or appeal form this must be received 5 working days before the hearing date. Otherwise the Panel is entitled to decide not to accept information or evidence submitted after that deadline.

NB: Hearings may be held virtually in-line with the Government's Coronavirus guidelines.

### After the appeal hearing

You will normally be notified of the Panel's decision in writing no later than 5 working days of the hearings being completed. Decisions of Appeals Panels are final and binding on both the Trust and the school.